State of Illinois
ILLINOIS ARTS COUNCIL
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2007

Performed as Special Assistant Auditors for the Auditor General, State of Illinois

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL COMPLIANCE EXAMINATION FOR THE TWO YEARS ENDED JUNE 30, 2007

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STATE OF ILLINOIS ILLINOIS ARTS COUNCIL COMPLIANCE EXAMINATION FOR THE TWO YEARS ENDED JUNE 30, 2007

AGENCY OFFICIALS

ILLINOIS ARTS COUNCIL

Executive Director

Mr. Terry Scrogum

Chief Fiscal Officer

Ms. Yazoo Hall

Agency Offices are located at:

James R. Thompson Center 100 West Randolph Suite 10-500 Chicago, IL 60601-3298

National City Bank Building One North Old State Capitol Plaza Suite 345 Springfield, IL 62701-1323



De Raimo Hillger & Ripp Certified Public Accountants 655 North La Grange Road Suite 102 Frankfort, IL 60423 December 10, 2007

Ladies and Gentlemen:

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grant agreements that could have a material effect on the operations of the Agency. We are responsible for and we have established and maintained an effective system of, internal controls over compliance requirements. We have performed an evaluation of the Agency's compliance with the following assertions during the two-year period ended June 30, 2007. Based on this evaluation, we assert that during the years ended June 30, 2006 and June 30, 2007, the Agency has materially complied with the assertions below.

- A. The agency has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The agency has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The agency has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the agency are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the agency on behalf of the State or held in trust by the agency have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate and in accordance with law.

Yours very truly,

Illinois Arts Council

Verry A Scrogum, Executive Director

Yazod Bell, Chief Fiscal Officer

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL COMPLIANCE EXAMINATION FOR THE TWOYEARS ENDED JUNE 30, 2007

COMPLIANCE REPORT

<u>SUMMARY</u>

The compliance testing performed during this examination was conducted in accordance with Government Auditing Standards and in accordance with the Illinois State Auditing Act.

AUDITORS' REPORTS

The Independent Accountants' Report on State Compliance, on Internal Control Over Compliance and on Supplementary Information for State Compliance Purposes does not contain scope limitations, disclaimers, or other significant non-standard language.

SUMMARY OF FINDINGS

Number of	This Report	Prior Report
Findings Repeat findings	4 0	3 0
Prior recommendations implemented or not	•	·
repeated	3	3

Details of findings are presented in a separately tabbed report section.

SCHEDULE OF FINDINGS

Item No.	<u>Page</u>	Description
		FINDINGS (STATE COMPLIANCE)
07-1	10	Failure to Adopt Formal Agency Rules
07-2	11	Council Members Terms Expired / Insufficient Number of Council Members
07-3	12	Lack of Grant Compliance Audits / Failure of Grantees to Submit Final reports
07-4	13	Illinois Summer School for the Arts Board Members not Nominated

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL COMPLIANCE EXAMINATION FOR THE TWO YEARS ENDED JUNE 30, 2007

COMPLIANCE REPORT

SUMMARY

SUMMARY OF FINDINGS (Continued)

PRIOR FINDINGS NOT REPEATED (STATE COMPLIANCE)

Item No.	<u>Page</u>	<u>Description</u>
07-5	14	Employee Performance Evaluations Not Completed Timely
07-6	14	Improper Timekeeping Practices
07-7	14	Contracts Not Approved in a Timely Manner

EXIT CONFERENCE

The findings and recommendations appearing in this report were discussed with Agency personnel at an exit conference on December 6, 2007. Attending were:

For the Illinois Arts Council -

Terry Scrogum Executive Director Yazoo Hall Chief Fiscal Officer

For De Raimo Hillger & Ripp -

Robert J. Ripp Partner Elias Valaveris Auditor

For the Office of the Auditor General –

Kevin Carhill Audit Manager

Responses to the recommendations were provided by Yazoo Hall, Chief Fiscal Officer, in a letter dated December 10, 2007.

DE RAIMO HILLGER & RIPP

Certified Public Accountants & Business Consultants

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JOHN J. DE RAIMO FERNE M. HILLGER ROBERT J. RIPP

INDEPENDENT ACCOUNTANTS' REPORT ON STATE COMPLIANCE, ON INTERNAL CONTROL OVER COMPLIANCE, AND ON SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

Honorable William G. Holland Auditor General State of Illinois

Illinois Arts Council Members Chicago, Illinois

Compliance

As Special Assistant Auditors for the Auditor General, we have examined the State of Illinois, Illinois Arts Council's compliance with the requirements listed below, as more fully described in the Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide) as adopted by the Auditor General, during the two years ended June 30, 2007. The management of the State of Illinois, Illinois Arts Council is responsible for compliance with these requirements. Our responsibility is to express an opinion on the State of Illinois, Illinois Art Council's compliance based on our examination.

- A. The State of Illinois, Illinois Arts Council has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois, Illinois Arts Council has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The State of Illinois, Illinois Arts Council has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. The State revenues and receipts collected by the State of Illinois, Illinois Arts Council are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the State of Illinois, Illinois Arts Council on behalf of the State or held in trust by the State of Illinois, Illinois Arts Council have been properly and legally administered and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

We conducted our examination in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the Audit Guide as adopted by the Auditor General pursuant to the Act; and, accordingly, included examining, on a test basis, evidence about the State of Illinois, Illinois Arts Council's compliance with those requirements listed in the first paragraph of this report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the State of Illinois, Illinois Arts Council's compliance with specified requirements.

In our opinion, the State of Illinois, Illinois Arts Council complied, in all material respects, with the requirements listed in the first paragraph of this report during the two years ended June 30, 2007. However, the results of our procedures disclosed other instances of noncompliance, which are required to be reported in accordance with criteria established by the Audit Guide, issued by the Illinois Office of the Auditor General and which are described in the accompanying schedule of findings 07-1, 07-2, 07-3 and 07-4.

As required by the Audit Guide, immaterial findings relating to instances of noncompliance excluded from this report have been reported in a separate letter to your office.

Internal Control

The management of the State of Illinois, Illinois Arts Council is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our examination, we considered the State of Illinois, Illinois Arts Council's internal control over compliance with the requirements listed in the first paragraph of this report in order to determine our examination procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Audit Guide issued by the Illinois Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the State of Illinois, Illinois Arts Council's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the State of Illinois, Illinois Arts Council's internal control over compliance.

Our consideration of internal control over compliance was for the limited purposes described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses as defined below. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be significant deficiencies (and other deficiencies that we consider to be material weaknesses).

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with the requirements listed in the first paragraph of this report on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to comply with the requirements listed in the first paragraph of this report such that there is more than a remote likelihood that noncompliance with a requirement that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the deficiencies in internal control over compliance as described in the accompanying schedule of findings as findings 07-1, 07-3 and 07-4 to be significant deficiencies.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material noncompliance with a requirement listed in the first paragraph of this report will not be prevented or detected by the entity's internal control. We did not consider any of the deficiencies described in the accompanying schedule of findings to be material weaknesses.

Additionally, the results of our procedures disclosed other matters involving internal control over compliance, which are required to be reported in accordance with criteria established by the Audit Guide issued by the Illinois Office of the Auditor General and which are described in the accompanying schedule of findings as finding 07-2.

As required by the Audit Guide, immaterial findings relating to internal control deficiencies excluded from this report have been reported in a separate letter to your office.

The State of Illinois, Illinois Arts Council's responses to the findings identified in our examination are described in the accompanying schedule of findings. We did not examine the State of Illinois, Illinois Arts Council's response and, accordingly, we express no opinion on it.

<u>Supplementary Information for State Compliance Purposes</u>

Our examination was conducted for the purpose of forming an opinion on compliance with the requirements listed in the first paragraph of this report. The accompanying supplementary information as listed in the table of contents as Supplementary Information for State Compliance Purposes is presented for purposes of additional analysis. We have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the 2007 and the 2006 Supplementary Information for State Compliance Purposes, except for the Service Efforts and Accomplishments on which we did not perform any procedures. However, we do not express an opinion on the supplementary information.

We have not applied procedures to the 2005 Supplementary Information for State Compliance Purposes, and accordingly, we do not express an opinion thereon.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, agency management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

De Raimo Hillger & Ripp

December 10, 2007

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL FINDINGS AND RECOMMENDATIONS FOR THE TWO YEARS ENDED JUNE 30, 2007

CURRENT FINDINGS - STATE

07-1 Failure to Adopt Formal Agency Rules

The Illinois Arts Council did not draft or adopt formal agency rules.

The Illinois Administrative Procedure Act (5 ILCS 100/5 et seq.) states that each agency shall maintain and file organizational rules, including a current description of the agency's organization, current procedures for information requests, and a current description of the agency's rulemaking procedures.

Agency officials stated that there has been no contact with the Joint Committee on Administrative Rules (JCAR) regarding establishing agency rules and that the Agency does not have the legal expertise or funds available to develop formal agency rules.

Agency rules prescribe policy and establish procedures to assist management in decision making. Formal administrative rules can also help protect agencies from legal challenges and give additional legitimacy to agency actions and agency requests from external parties. (Finding Code No. 07-1)

Recommendation:

We recommend the Agency draft organizational rules, then contact the Joint Committee on Administrative Rules (JCAR) for assistance with the formal adoption process.

Agency Response:

The main responsibility of the Illinois Art Council is to provide funding support (and the technical assistance that assists this process) to artists, arts organizations and other non-profit, educational and governmental entities providing arts programming throughout the State. This process has been governed by detailed guidelines that have been provided publicly through print and electronic media. Much of the evaluation of funding support is conducted through a well-established peer review process open to the public. Final authorization or such grants is by action of the Council during its regular meetings. The Agency does not have regulatory responsibilities.

The Agency accepts the finding. The Illinois Arts Council will seek the guidance of the appropriate entities in addressing this finding.

07-2 Council Members Terms Expired / Insufficient Number of Council Members

The Illinois Arts Council has Council Members whose terms have expired and the total number of Council Members is less than required by statute.

As of June 30, 2007, 7 of 17 (41%) Council Members terms have expired. All seven of these Council Members terms expired on July 1, 2005. Additionally, the Agency did not have the required number of Council Members. The Agency had 17 members appointed as of June 30, 2007.

Illinois Arts Council Act (20 ILCS 3915/1) states that the Illinois Arts Council shall be composed of 21 members to be appointed by the Governor for four-year terms.

Agency officials stated the Illinois Office of the Governor appoints Council Members.

Illinois Arts Council members should be re-appointed or appointed in a timely manner and the required number of members should be appointed in order to comply with State statute. (Finding Code No. 07-2)

Recommendation:

We recommend the Agency coordinate with the Illinois Office of the Governor to reappoint members with expired terms and fill vacancies with new appointments.

Agency Response:

The Agency will continue to work with the Office of the Governor to address this finding.

07-3 Lack of Grant Compliance Audits / Failure of Grantees to Submit Final Reports

Grant compliance audits were not performed by the Illinois Arts Council (Agency) during fiscal year 2007. Additionally, recipients of Agency grant funds did not submit final grant reports to the Agency within 30 days of the end of the grant program.

The Agency's fiscal and grant departments did not perform grant compliance audits during fiscal year 2007. Total grants awarded were \$18,123,413 (1,659) in fiscal year 2007. Additionally, we noted 13 of 80 tested (16%) final grant reports were not submitted to the Agency. These 13 grants were paid from State funds and totaled \$36,720. We also noted 8 of 80 (10%) final grant reports were submitted between one and 289 days late. These eight grants were paid from State funds and totaled \$46,070.

The Agency's internal policy requires that each month the fiscal and grant departments audit a sample of final grant reports. These audits are to consist of a desk review of grant closeout reports and general compliance to determine if grant dollars were spent appropriately. Illinois Arts Council grant agreements require grantees to submit a final grant report to the Agency within 30 days after the completion of the respective project date. The Illinois Grant Funds Recovery Act (30 ILCS 705/4(d)) requires the grantee to return any unused funds to the agency within 45 days of program completion.

Agency officials stated that grant audits were performed during fiscal year 2006; however, fiscal year 2007 grant audits were not performed because of staff shortages in their fiscal office. Agency officials also stated that follow-up, reminders and ineligibility from future grants are imposed on grantees that do not submit final grant reports; however, the grantees are ultimately responsible for submitting the final grant reports.

Audits of organizations and individuals receiving state and federal money from the Illinois Arts Council ensure that grant funds are being properly expended for the intended purpose. Failure of grantees to comply with the Illinois Grant Funds Recovery Act does not allow the Agency to determine whether funds were fully and properly expended. (Finding Code No. 07-3)

Recommendation:

We recommend the Agency resume performing grant compliance audits on a timely basis to comply with Agency policies and procedures and develop additional policies and procedures to ensure recipients submit final grant reports.

Agency Response:

The Agency will perform fiscal year 2007 grant audits in compliance with Agency policies and procedures. The Agency will strengthen procedures to ensure that grant compliance audits are performed on a timely basis. The Agency initiated steps during the fall of 2007 to strengthen enforcement of grantees' submission of final grant reports.

07-4 Illinois Summer School for the Arts Board Members not Nominated

The Illinois Arts Council has not nominated individuals to serve on the board of trustees of the Illinois Summer School for the Arts.

Effective June 30, 2001, the board of trustees of the Illinois Summer School for the Arts resigned. As a result of there being no board members, the Illinois Summer School for the Arts has not administered any programs since July 2000. The Governor signed Executive Order Number 3 (2002) that abolished the Illinois Summer School for the Arts. However, Executive Order Number 8 (2002) reestablished the Illinois Summer School for the Arts.

Illinois Summer School for the Arts Act (105 ILCS 310/4) states the Illinois Summer School for the Arts shall become an independent, free standing program governed by a board of trustees. The board of trustees shall be appointed by the Governor of Illinois from nominations submitted by the Illinois Arts Council and State Superintendent of Education.

Agency officials stated the Illinois Summer School for the Arts has not been funded by the Illinois General Assembly in several years and they were not aware Executive Order Number 8 (2002) reestablished the Illinois Summer School for the Arts.

Not nominating board members to the Illinois Summer School for the Arts prevents fulfillment of the purpose of the Illinois Summer School for the Arts Act. (Finding Code No. 07-4)

Recommendation:

We recommend that the Agency implement policies and procedures to nominate individuals for board of trustee positions to the Illinois Office of the Governor.

Agency Response:

The Agency will work with the Office of the Governor to address this finding.

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL FINDINGS AND RECOMMENDATIONS FOR THE TWO YEARS ENDED JUNE 30, 2007

PRIOR FINDINGS NOT REPEATED - STATE

07-5 Employee Performance Evaluations Not Completed Timely

The Agency did not perform employee evaluations in a timely manner. Fourteen of 20 employee files tested (70%) either did not contain employee evaluations or the evaluations were not performed timely. (Finding Code No. 05-1)

<u>Disposition – Not Repeated:</u>

During the current examination period, our testing disclosed completed and timely performance evaluations.

07-6 Improper Timekeeping Practices

The Agency did not have adequate controls over employee timekeeping requirements. The Agency did not require employee timesheets documenting the employee's time spent each day on official business. (Finding Code No. 05-2)

Disposition – Not Repeated:

During the current examination period, our testing disclosed the Agency required employee timesheets.

07-7 Contracts Not Approved in a Timely Manner

The Agency did not timely approve contractual agreements. Two of six contractual agreements tested (33%) were not approved prior to the beginning date of the contract. (Finding Code No. 05-3)

<u>Disposition – Not Repeated:</u>

During the current examination period, all contractual agreements tested were signed prior to the date services were performed or goods were delivered.

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL

SUPPLEMENTAL INFORMATION FOR STATE COMPLIANCE PURPOSES

SUMMARY

Supplemental Information for State Compliance Purposes presented in this section of the report includes the following:

· Fiscal Schedules and Analysis:

Schedule of Expenditures of Federal Awards
Notes to the Schedule of Expenditures of Federal Awards
Schedule of Appropriations, Expenditures and Lapsed Balances
Comparative Schedule of Net Appropriations, Expenditures
and Lapsed Balances
Comparative Schedule of Receipts, Disbursements and Fund Balance
(Modified Accrual Basis) – Locally Held Funds
Schedule of Changes in State Property
Comparative Schedule of Cash Receipts
Reconciliation Schedule of Cash Receipts to Deposits Remitted to the
State Comptroller
Analysis of Significant Variations in Expenditures
Analysis of Significant Variations in Receipts
Analysis of Significant Lapse Period Spending

Analysis of Operations

Agency Functions and Planning Program
Average Number of Employees
Service Efforts and Accomplishments (Not Examined)

The accountant's report that covers the Supplementary Information for State Compliance Purposes presented in the Compliance Report Section states the auditors have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General, except for information on the Service Efforts and Accomplishments on which they did not perform any procedures. However, the auditors do not express an opinion on the supplementary information.

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE TWO YEARS ENDED JUNE 30, 2007

Federal Grantor	Federal CFDA Number	Federal Expenditures
YEAR ENDED JUNE 30, 2007		
National Endowment for the Arts:		
Promotion of the Arts Partnership Agreements	45.025	<u>\$ 668,420</u>
YEAR ENDED JUNE 30, 2006		
National Endowment for the Arts:		
Promotion of the Arts Partnership Agreements	45.025	<u>\$ 731,350</u>

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE TWO YEARS ENDED JUNE 30, 2007

Basis of Presentation

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the Illinois Arts Council and is presented on the modified accrual basis of accounting.

Source of Funds

The Agency receives federal funds through the National Endowment for the Arts in the form of Partnership Grants.

<u>Subrecipients</u>

Of the federal expenditures presented in the schedule, the Illinois Arts Council provided federal awards to subrecipients as follows:

Program Title	Amounts Provided to	o Subrecipients
	2007	2006
Program Grants	\$ 501,820	\$ 552,730
Special Assistance Grants	111,700	133,850
Arts Education	54,900	44,770
	\$ 668,420	\$ 731,350

Non-Cash Assistance Expended

The Agency did not expend any non-cash assistance.

Insurance, Loans and Loan Guarantees

The Agency did not have insurance in effect, loans or loan guarantees.

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL

SCHEDULE OF APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES Appropriations for Fiscal Year 2007

Public Act 94-0798	Fourteen Mon	Fourteen Months Ended August 31, 2007	2007			
	Appropriations	:	Lapsed Period			
APPROPRIATED FUNDS	(Net After Transfers)	Expenditures Through 6/30/07	Expenditures 7/01-8/31/07	Total Expenditures	m	Balances Lapsed
GENERAL REVENUE FUND - 001						
Personal Services	\$ 1,272,200	\$ 1,239,574	\$ 797	\$ 1,240,371	↔	31,829
Retirement-employee contribution	144,600	137,565	92	137,657		6,943
Social Security	95,800	92,413	61	92,474		3,326
Contractual services	210,700	168,787	36,532	205,319		5,381
Travel	27,000	23,527	2,311	25,838		1,162
Commodities	9,948	7,975	1,489	9,464		484
Printing	71,400	44,372	26,933	71,305		95
Equipment	13,552	4,869	8,682	13,551		_
Electronic data processing	42,200	8,832	33,353	42,185		15
Telecommunications	26,600	17,729	7,480	25,209		1,391
Travel & meeting expenses			•			
(Council & Panel members)	35,000	23,155	11,750	34,905		95
Grant (Arts Organization)	6,545,000	6,365,040	72,460	6,437,500		107,500
Grant (Special Constituencies)	2,401,200	2,329,930	71,173	2,401,103		26
Grant (Arts Education)	1,553,400	1,512,100	23,390	1,535,490		17,910
Grant (Public Radio & Television)	377,100	:	365,900	365,900		11,200
Grant (International Grant Awards)	1,121,000	947,920	52,080	1,000,000		121,000
Grant (Humanities Programs & Activities)	992,000	970,000	•	970,000		22,000
Grant (Public Radio & TV-Administration)	4,860,600	4,735,003	266'6	4,745,000		115,600
TOTAL GENERAL REVENUE FUND	\$ 19,799,300	\$ 18,628,791	\$ 724,480	19,353,271	69	446,029

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL

SCHEDULE OF APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES Appropriations for Fiscal Year 2007

Fourteen Months Ended August 31, 2007

Public Act 94-0798									
APPROPRIATED FUNDS	Appropriations (Net After Transfers)	Exp	Expenditures Through 6/30/07	Laps Exp	Lapsed Period Expenditures 7/01-8/31/07	Ä	Total Expenditures	8 -	Balances Lapsed
FEDERAL GRANT FUND - 657									
Grant (Enhance Cultural Environment)	\$ 775,000	s s	675,420	€9	(2,000)	↔	668,420	↔	106,580
TOTAL FEDERAL GRANT FUND	\$ 775,000	₩	675,420	es l	(7,000)	69	668,420	↔	106,580
TOTAL APPROPRIATED FUNDS	\$ 20,574,300	\$	19,304,211	89	717,480	€9	20,021,691	↔	552,609
NON-APPROPRIATED FUNDS									
STATE TRUST FUND - 402									
ISBE Arts & Foreign Lamguage Program		69	102,061	↔	258,111	69	360,172		
TOTAL STATE TRUST FUND		↔	102,061	8	258,111	↔	360,172		
TOTAL NON-APPROPRIATED FUNDS		es-	102,061	↔	258,111	v	360,172		

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL

SCHEDULE OF APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES Appropriations for Fiscal Year 2007

Fourteen Months Ended August 31, 2007

Public Act 94-0798									
APPROPRIATED FUNDS	Appropriations (Net After Transfers)	, i	Expenditures Through 6/30/07	Laps Exp	-apsed Period Expenditures 7/01-8/31/07	اث	Total Expenditures	8 -	Balances <u>Lapsed</u>
GENERAL REVENUE FUND (001) FEDERAL GRANT FUND (657)	\$ 19,799,300 775,000	↔	18,628,791 675,420	8	724,480	⇔	19,353,271 668,420	€9	446,029 106,580
TOTAL, ALL APPROPRIATED FUNDS	\$ 20,574,300	'	\$ 19,304,211	↔	717,480	↔	\$ 20,021,691	↔	552,609
NON-APPROPRIATED FUNDS									
STATE TRUST FUND (402)		↔	102,061	8	258,111	69	360,172		
TOTAL, ALL NON-APPROPRIATED FUNDS		⇔	102,061	₩	258,111	⇔	360,172		
GRAND TOTAL - ALL FUNDS		49	19,406,272	↔	975,591	∨	\$ 20,381,863		

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL

SCHEDULE OF APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES Appropriations for Fiscal Year 2006

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Public Act 94-0015	Fourteen Mon	Fourteen Months Ended August 31, 2006	2006			
	Appropriations (Net After	Expenditures	Lapsed Period Expenditures	Total	ď	Balances
APPROPRIATED FUNDS	Transfers)	Through 6/30/06	7/01-8/31/06	Expenditures		Lapsed
GENERAL REVENUE FUND - 001						
Personal Services	\$ 1,176,500	\$ 1,159,491	\$ 2,089	\$ 1,161,580	↔	14,920
Retirement-employer contribution	6,600	5,912	•	5,912		889
Retirement-employee contribution	91,700	89,910	163	90,073		1,627
Social Security	89,600	86,629	158	86,787		2,813
Contractual services	248,488	192,518	55,266	247,784		704
Travel	30,500	28,600	1,619	30,219		281
Commodities	8,431	6,552	1,878	8,430		-
Printing	61,312	57,303	3,356	69'09		653
Equipment	8,951	287	8,354	8,951		
Electronic data processing	19,566	9,249	10,314	19,563		ო
Telecommunications	24,152	19,131	2,312	21,443		2,709
Travel & meeting expenses						
(Council & Panel members)	35,000	22,967	11,866	34,833		167
Grant (Arts Organization)	6,597,400	6,466,715	19,725	6,486,440		110,960
Grant (Special Constituencies)	2,420,600	2,359,569	43,750	2,403,319		17,281
Grant (Arts Education)	1,566,300	1,429,600	120,010	1,549,610		16,690
Grant (Public Radio & Television)	380,000	372,400	1	372,400		7,600
Grant (International Grant Awards)	1,130,000	857,390	142,610	1,000,000		130,000
Grant (Humanities Programs & Activities)	1,000,000	000'086	•	980,000		20,000
Grant (Public Radio & TV-Administration)	4,904,200	4,664,527	141,592	4,806,119		98,081
TOTAL GENERAL REVENUE FUND	\$ 19,799,300	\$ 18,809,060	\$ 565,062	\$ 19,374,122	\$	425,178
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STATE OF ILLINOIS ILLINOIS ARTS COUNCIL

SCHEDULE OF APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES Appropriations for Fiscal Year 2006

Fourteen Months Ended August 31, 2006

Public Act 94-0015										
	Appr PDS	ppropriations (Net After	Expe	Expenditures	Lapsed Perior Expenditures	apsed Period Expenditures		Totai	ä	Balances
APPROPRIATED FUNDS	Ë	ransfers)	Throug	hrough 6/30/06	7/01-8/	7/01-8/31/06	EXD	Expenditures		Pasde
FEDERAL GRANT FUND - 657										
Grant (Enhance Cultural Environment)	€\$	775,000	49	724,940	€	6,410	↔	731,350	69	43,650
TOTAL FEDERAL GRANT FUND	↔	775,000	es	724,940	49	6,410	₩	731,350	₩	43,650

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL

SCHEDULE OF APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES Appropriations for Fiscal Year 2006

Fourteen Months Ended August 31, 2006

Public Act 94-0015								
APPROPRIATED FUNDS	Appropriations (Net After Transfers)	Expenditures Through 6/30/06	Lap Exp	Lapsed Period Expenditures 7/01-8/31/06	ω̈́	Total Expenditures	"	3alances Lapsed
GENERAL REVENUE FUND (001) FEDERAL GRANT FUND (657)	\$ 19,799,300	\$ 18,809,060 724,940	⇔	565,062 6,410	s s	19,374,122 731,350	€\$	425,178 43,650
TOTALS, ALL APPROPRIATED FUNDS	\$ 20,574,300	\$ 19,534,000	₩.	571,472	⇔	20,105,472	⇔	468,828

by the Governor. Appropriations, 14 month expenditures and lapsed balances were taken directly from the records of the State Comptroller. Note: There were no reappropriations made of unexpended balances of operating appropriations. Appropriation transfers were approved

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL

COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES

		Fiscal Year	
	2007	2006	2005
	PA 94-0798	PA 94-0015	PA 93-0842
GENERAL REVENUE FUND - 001			
Appropriations (Net after transfers)	\$ 19,799,300	\$ 19,799,300	\$ 18,865,117
Expenditures:			
Personal Services	1,240,371	1,161,580	1,090,997
Retirement-employer contribution	-	5,912	1,917
Retirement-employee contribution	137,657	90,073	171,536
Social Security	92,474	86,787	83,719
Contractual Services	205,319	247,784	189,521
Travel	25,838	30,219	13,572
Commodities	9,464	8,430	8,487
Printing	71,305	60,659	52,160
Equipment	13,551	8,951	861
Electronic data processing	42,185	19,563	19,180
Telecommunications	25,209	21,443	18,783
Travel & meeting expense			
(Council & Panel members)	34,905	34,833	28,799
Grant (Arts Organizations)	6,437,500	6,486,440	5,855,280
Grant (Special Constituencies)	2,401,103	2,403,319	2,146,197
Grant (Arts Education)	1,535,490	1,549,610	1,387,500
Grant (Public Radio & Television)	365,900	372,400	364,800
Grant (International Grant Awards)	1,000,000	1,000,000	· <u>-</u>
Grant (Humanities Programs & Activities)	970,000	980,000	960,000
Grant (Public Radio & TV Administration)	4,745,000	4,806,119	4,708,000
Grant (Operating Expenses)	-	-	749,206
Grant (Operational Expenses)			1,000,000
Total Expenditures	19,353,271	19,374,122	18,850,515
Lapsed Balances	\$ 446,029	\$ 425,178	\$ 14,602

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL

COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES

	Fiscal Year				
	2007	2006	2005		
	PA 94-0798	PA 94-0015	PA 93-0842		
FEDERAL GRANT FUND - 657					
Appropriations (Net after transfers)	\$ 775,000	\$ 775,000	\$ 741,000		
Expenditures: Grant (Enhance Cultural Environment)	668,420	731,350	741,000		
Total Expenditures	668,420	731,350	741,000		
Lapsed Balances	\$ 106,580	\$ 43,650	<u> </u>		
TOTAL - ALL APPROPRIATED FUNDS					
Appropriations (Net after transfers)	\$ 20,574,300	\$ 20,574,300	\$ 19,606,117		
Total Expenditures	20,021,691	20,105,472	19,591,515		
Lapsed Balances	\$ 552,609	\$ 468,828	\$ 14,602		
NON-APPROPRIATED FUNDS					
STATE TRUST FUND - 402					
Expenditures: ISBE Arts & Foreign Language Program	\$ 360,172	\$ -	\$ -		
Total Expenditures	\$ 360,172	\$ -	<u> </u>		

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL

COMPARATIVE SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND FUND BALANCE (MODIFIED ACCRUAL BASIS) - LOCALLY HELD FUNDS June 30,

	2007	2006
	#1160 Illinois Arts Council Foundation	#1160 Illinois Arts Council Foundation
Beginning Fund Balance	\$ 74,748	\$ 73,624
Receipts: Contributions Investment Income Artist Registry Governor's Awards	4,095 2,200 700 21,348	835 2,035 475
Total Receipts	28,343	3,345
Disbursements: Commodities Contractual Services Conference & Meeting Expenses Governor's Awards Sydney R. Yates Award Miscellaneous Expenses Total Disbursements	240 10 3,751 21,589 - 230 25,820	1,398 15 - 750 58 2,221
Ending Fund Balance	\$ 77,271	\$ 74,748

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL

SCHEDULE OF CHANGES IN PROPERTY AND EQUIPMENT FOR THE TWO YEARS ENDED JUNE 30, 2007

	July 1, 2006 Through June 30, 2007	July 1, 2005 Through June 30, 2006
PROPERTY BALANCE - July 1	\$ 187,041	\$ 182,855
Additions: Prior Period Adjustment Equipment expenditures	35,118	3,530 25,078
Total Additions	35,118	28,608
Subtotal	222,159	211,463
Deductions: Deletions	3,323	24,422
Total Deductions	3,323	24,422
PROPERTY BALANCE - June 30	\$ 218,836	\$ 187,041

Note: The above numbers were reconciled to the Agency's property listing and Quarterly Report of Fixed Assets (Form C-15).

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL

COMPARATIVE SCHEDULE OF CASH RECEIPTS AND RECONCILIATION OF CASH RECEIPTS TO DEPOSITS REMITTED TO STATE COMPTROLLER

		<u></u>	FISC	CAL YEAR	 -	
		2007	<u>-</u>	2006		2005
General Revenue Fund #001						
Repayment of unused grant funds Jury duty Reimbursement of telephone calls Reimbursement of State retirement Miscellaneous receipts Prior year refunds	\$	3,779 - - - - - - 3,779	\$	5,287 5,319	\$	17 275 26 5,383 5,701
State Tust Fund - III. Arts & Foreign Language Program - Fund #402						
State Board of Education	_\$_	233,700 * 233,700	\$	-	_\$_	<u> </u>
Federal Grant Fund #657						
Federal grants from the National Endowment for the Arts	*	760,400		805,000		679,800
Total Cash Receipts per Agency Records		997,879		810,319		685,501
Less Deposits in Transit at End of Year		<u>-</u>		<u>-</u>	-	
Total Deposits Remitted to Comptroller	<u>\$</u>	997,879	\$	810,319	<u>\$</u>	685,501

^{*} Does not represent amounts received during the Fiscal Year 2007 lapse period.

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL FISCAL SCHEDULES AND ANALYSIS FOR THE TWO YEARS ENDED JUNE 30, 2007

ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES

- A. Retirement-employee contributions increased \$47,584 (53%) during fiscal year 2007. The increase was caused by the percentage rate increasing to 11.53%. Retirement-employee contributions decreased \$81,463 (47%) during fiscal year 2006. The decrease was caused by the percentage rate decreasing to 7.79%.
- B. Contractual services expenditures increased \$58,263 (31%) during fiscal year 2006. The increase was caused by the Council's development of the 2007-2012 Strategic Plan. The Plan included hiring a consulting firm to facilitate the planning process as well as travel and lodging fees associated with the project.
- C. Electronic data processing expenditures increased \$22,622 (116%) during fiscal year 2007. The increase was due to the development of the e-granting process. Funds from the electronic data processing appropriation line were used to hire consultants for this systems implementation.
- D. The Grant (Operating Expenses) decreased \$749,206 (100%) during fiscal year 2006. The decrease was from a one-time appropriation during fiscal year 2005 to supplement decreases in prior years grant and administrative appropriations.
- E. The Grant (Operational Expenses) line was eliminated for fiscal year 2006 and a new line item called Grant (International Grant Awards) was created in fiscal year 2006. This was due to the fact that international grants were awarded from the grant (operational expenses) during fiscal year 2005.
- F. The Illinois State Board of Education (ISBE) increased \$360,172 (100%) during fiscal year 2007. The Illinois Arts Council and ISBE entering into an interagency agreement caused the increase. The agreement allocated funds specifically to fund the administrative expenses of the program.

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL FISCAL SCHEDULES AND ANALYSIS FOR THE TWO YEARS ENDED JUNE 30, 2007

ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS

A. The Illinois State Board of Education (ISBE) Fund increased by \$233,700 (100%) during fiscal year 2007. The Illinois Arts Council and ISBE entering into an interagency agreement caused the increase. The agreement allocated funds specifically to fund the administrative expenses of the program.

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL FOR THE TWO YEARS ENDED JUNE 30, 2007

ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING

All lapse period expenditures were obligated prior to June 30. Lapse period expenditures, which exceeded 20% and \$10,000 of the total expenditures, were as follows:

GENERAL REVENUE FUND (001)

Fiscal Year 2007

	ese Period penditures	Total enditures	% of Lapse Period Expenditures
Printing	\$ 26,933	\$ 71,305	38%
Electronic data processing	33,353	42,185	79%
Travel & meeting expenses (Council) & Panel Members)	11,750	34,905	34%
Grant (Public Radio & Television)	365,900	365,900	100%
ISBE Arts & Foreign Language Program	258,111	360,172	72%

Printing – The Council utilizes the Illinois State Procurement System to bid on printing jobs. The Council did not receive certain jobs bid on until late in the fiscal year and those invoices were not paid until the lapse period.

Electronic data processing – The implementation of the new e-granting program lasted throughout the fiscal year and several invoices associated with the implementation were not received until the lapse period.

Travel & meeting expenses (Council & Panel Members) – Grant panel review meetings begin in May and last through the last day of the fiscal year. Travel and lodging invoices associated with these meetings are not received until the lapse period.

Grant (Public Radio & Television) – One grant was awarded for this line item. The funds used were for a program that was held late in June and the invoice was received during the lapse period.

ISBE Arts & Foreign Language Program – The Council processed payroll for ISBE employees and paid fiscal year 2007 invoices during the lapse period.

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL FOR THE TWO YEARS ENDED JUNE 30, 2007

ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING (Continued)

Fiscal Year 2006

	ese Period enditures	Exp	Total penditures	% of Lapse Period Expenditures
Contractual services	\$ 55,266	\$	247,784	22%
Electronic data processing	10,314		19,563	53%
Travel & meeting expenses (Council & Panel Members)	11,866		34,833	34%

Contractual services – The significant lapse period spending was caused by the Council's development of the 2007-2012 Strategic Plan. The Plan included hiring a consulting firm to facilitate the planning process as well as travel and lodging fees associated with the project. The majority of the invoicing was billed during the lapse period.

Electronic data processing – Equipment was updated to accommodate the program staff's need to view artist videos and other productions. The payment of invoices associated with these purchases occurred during the lapse period.

Travel & meeting expenses (Council & Panel Members) – Grant panel review meetings begin in May and last through the last day of the fiscal year. Travel and lodging invoices associated with these meetings are not received until the lapse period.

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL ANALYSIS OF OPERATIONS FOR THE TWO YEARS ENDED JUNE 30, 2007

AGENCY FUNCTIONS AND PLANNING PROGRAM

The Illinois Arts Council was created by the Arts Council Act (20 ILCS 3915) enacted in 1965. The agency is governed by a Council comprised of 21 private citizens, from throughout Illinois, who are appointed by the Governor. These members serve in a voluntary capacity for four-year terms and the Governor designates the Chairman. Council members do not receive compensation; however, they are entitled to reimbursement of expenses incurred in the performance of their duties.

FUNCTIONS

The functions of the Council are mirrored in the Council's mission statement: "building a strong, creative and connected Illinois through the engagement of all Illinoisans in the pursuit of, participation in, and enjoyment of the arts."

The Council receives funds through the State of Illinois General Revenue Fund appropriations. The Council also receives federal grants from the National Endowment for the Arts and through a new relationship with the Illinois State Board of Education the Council receives monies through the State Trust Fund.

Through its numerous grant programs, the Council attempts to serve all populations of the State, raise the visibility of the arts, benefit artists and arts organizations, support art organizations' education programs which provide art experiences for schools and communities, provide operating support to established art institutions and support for seminars and workshops.

PLANNING PROGRAM

The Council developed a Strategic Plan for 2007-2012. The new plan restates the Illinois Arts Council's mission as "building a strong, creative and connected Illinois through the engagement of all Illinoisans in the pursuit of, participation in, and enjoyment of the arts." Along with their mission the Council's overarching goal to build public will for the important role and value of the arts and creativity in building vital, prosperous, livable communities has been implemented.

The Council set forth the following objectives in its plan:

- A growing number of Illinoisans will understand and affirm the role and value of the arts and creativity to themselves, their community, and our State.
- The arts and cultural community, statewide, will be stronger and better connected to each other and to the broader community – and will use these new connections to advance a more vital and robust landscape for the entire State.

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL ANALYSIS OF OPERATIONS FOR THE TWO YEARS ENDED JUNE 30, 2007

AGENCY FUNCTIONS AND PLANNING PROGRAM (Continued)

PLANNING PROGRAM - Continued

- All Illinoisans particularly children and those who are currently underserved will
 experience a significant increase in their opportunities to participate in, learn from, and
 enjoy the arts.
- The Illinois Arts Council will be a focused, efficient and effective organization, better equipped to anticipate and respond to the needs and opportunities of the arts and cultural community across the State.

The Illinois Arts Council shares board members with the Illinois Arts Council Foundation. These board members meet periodically, and actively plan aspects of the Council. The current members are:

Shirley R. Madigan – Chairman Andy Van Meter – Secretary Rhoda A. Pierce – Vice Chairman Virginia G. Bobins Honorable Charles E. Box Patrice Bugelas-Brandt William E. Brattain Christina Kemper Gidwitz Jodie Shagrin Kavensky

Jennifer Levine
Peggy A. Montes
Barry E. Moore, Ph.D.
Constance L. Mortell
Elaine C. Muchin
Honorable Sheila M. O'Brien
Honorable Sheila Simon
Harper Montgomery

COUNCIL HEAD AND LOCATION

Mr. Terry Scrogum, Executive Director Illinois Arts Council James R. Thompson Center 100 West Randolph Suite 10-500 Chicago, IL 60601-3298

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL FOR THE TWO YEARS ENDED JUNE 30, 2007

AVERAGE NUMBER OF EMPLOYEES

A comparative statement of the average number of persons employed by the Illinois Arts Council at full-time equivalents is presented below:

	Fiscal Year		
Administration	2007	<u>2006</u>	2005
Executive Director	1.00	1.00	1.00
Deputy Director	1.00	1.00	1.00
Fiscal Office	3.00	2.00	2.00
Grants Office	4.00	4.00	4.00
Support Staff	4.00	4.00	4.00
Public Information	1.00	1.00	_1.00
Programs	14.00	13.00	13.00
Program Coordinators	3.00	4.00	4.00
Program Assistants	1.00	1.00	2.00
Clericai Staff	1.00	1.00	1.00
Partnership	5.00	6.00	7.00
Illinois State Board of Education	1.00	0.00	0.00
Total Employees	20.00	<u> 19.00</u>	20.00

STATE OF ILLINOIS ILLINOIS ARTS COUNCIL ANALYSIS OF OPERATIONS FOR THE TWO YEARS ENDED JUNE 30, 2007

SERVICE EFFORTS AND ACCOMPLISHMENTS (Not Examined)

The Illinois Arts Council promotes the arts in Illinois through both financial and professional assistance to individual artists and arts organizations. The Agency works with local arts and educational groups to encourage greater arts appreciation and provides matching grants to arts organizations for the support of film, music, visual arts, theater, literature, and dance activities.

To encourage private sector support of the arts, the Agency publishes a brochure that profiles various performing groups and an Art Fair Directory, which lists numerous opportunities for Illinois artists to display their work commercially.

The Arts Council works with local arts agencies to stimulate the use of local resources for the development and support of the arts.

The Arts Council funds grants for performing and communication arts, visual arts, ethnic and folk arts, office of local partnership and special projects and services.

The following activity and performance statistics were furnished by Agency personnel and are not examined:

	<u>FY 07</u>	<u>FY 06</u>	FY 05
Grant applications received Grants (in thousands)	2,653	2,309	2,533
	\$18,123	\$18,329	\$17,912